

**POLICE NEGOTIATING BOARD**

Independent Secretary:  
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Scottish Government  
Area 2B (South)  
Victoria Quay  
Edinburgh EH6 6QQ

**POLICE NEGOTIATING BOARD AGREEMENT**

1. The Official and Staff Sides of PNB have reached an agreement on additional travel expenses for all constables. Details are set out in the attached memorandum.
2. This PNB circular remains advisory until specific approval from Scottish Ministers has been given and does not confer authority\* to implement the agreement. Once approval has been given, it will be communicated in a Scottish Government circular. In due course the Scottish Ministers will make formal determinations.
3. Any enquiries about this circular should be addressed to the Independent Secretariat at the Scottish Government ☎ 0131 244 2563, to the Official Side Secretary ☎ 020 7187 7341 or the Staff Side Secretary ☎ 0300 303 0027. Enquiries to the Independent Secretariat relating to the interpretation of this circular should be made in writing.

7 October 2014

\* PNB Circulars form a single numerical series. Those which in themselves provide authority to implement an agreement carry the serial number alone, while those which are advisory are designated as such after the serial number.

## MEMORANDUM

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The Official and Staff Sides of PNB have reached an agreement on additional travel expenses for all constables:

- a) Where a constable of the Police Service of Scotland is transferred in circumstances to which this paragraph applies, and;
  - i) The Chief Constable has determined that the Constable is not required to move home, or
  - ii) The Chief Constable has determined that the Constable should move home but the Constable has requested that he not be required to do so, and subject to the agreement of the chief constable.

The Authority must reimburse the additional travelling expenses subject to sub paragraphs c) to h).

b) Sub-paragraph (a) applies where a constable is transferred to a new usual place of duty, or a temporary place of duty, and the transfer is, in the opinion of the chief constable, due to the exigencies of duty or is made at the request of the chief constable and is, in the opinion of the chief constable, in the interests of the efficiency of the Police Service of Scotland.

c) The Chief Constable must determine the circumstances and conditions for the reimbursement of additional travelling expenses incurred as a consequence of the transfer and must apply the same conditions for each constable.

d) A constable may, within 3 months of transfer to a new usual place of duty or a temporary place of duty, and with the agreement of the chief constable, elect to move home and may then receive removal expenses as determined by Scottish Ministers.

e) Additional travel expenses may be paid for a period not exceeding three years.

f) Where the additional travel expense is in respect of mileage, each constable must be reimbursed at the rate of 36.9 pence per mile.

g) A constable shall not be entitled to additional travelling expense where the constable requests a transfer to a specific new usual place of duty for welfare or personal reasons.

h) Where a constable transferred in accordance with a request made under sub paragraph g) is subject to further transfer within a period of three years, other than in accordance with sub paragraph g), that constable shall be entitled to additional travelling expense from the date of initial transfer as if sub paragraph g) had not applied.

i) In this determination

usual place of duty means the police station or premises at which the constable performs the majority of his or her duties or the police station or premises to which the constable has been nominally stationed, where the constable's ordinary duties are routinely performed in more than one location.

temporary place of duty means the police station or premises where the chief constable has determined that the constable is temporarily on duty, for at least one day. A temporary place of duty shall become the normal place of duty after a period of three years.

This agreement applies from 1 September 2014.